



CANNON BUILDING  
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STATE OF DELAWARE  
**DEPARTMENT OF STATE**  
DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	<b>BOARD OF CLINICAL SOCIAL WORK EXAMINERS</b>
MEETING DATE AND TIME:	<b>Monday, January 10, 2011 at 9:30 a.m.</b>
PLACE:	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room A</b> , second floor of the Cannon Building
MINUTES APPROVED	2/21/11

#### **MEMBERS PRESENT**

Philip Thompson, Professional Member, **President**  
Fran Franklin, Professional Member, **Secretary**  
Sandra Bisgood, Public Member  
Yen-Anh Gibson, Public Member

#### **DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Eileen Heeney, Deputy Attorney General  
Kay Warren, Deputy Director  
Jessica Williams, Administrative Specialist II

#### **MEMBERS ABSENT**

Ralph Robinson, Professional Member  
Florienda Scott-Cobb, Professional Member

#### **ALSO PRESENT**

Juli LaBadia, Court Reporter  
Melvin Slawik

#### **CALL TO ORDER**

Mr. Thompson called the meeting to order at 9:34 a.m.

#### **New Board Member Training Session**

Mr. Thompson reviewed applications for the examination and reciprocity on the projector with the new Board members. He pointed out particular things to look for while reviewing the applications for approval.

#### **Hearing**

At 10:38 a.m., Mr. Thompson called the proposal to deny hearing to order on the application submitted by Melvin Slawik. Verbatim testimony was taken by the court reporter. Ms. Heeney stated the reason for the hearing and had the following items marked as exhibits for the record: Board Exhibit 1 – Mr. Slawik's application and supporting documents, Board Exhibit 2 - the PTD

letter sent to Mr. Slawik, and Board Exhibit 3 - the hearing notification letter sent to Mr. Slawik. Mr. Slawik submitted documentation outlining his work history, which was marked as Applicant Exhibit 1. The board introduced themselves for the record. At 11:13 a.m., the Board went off the record for deliberations. At 11:38 a.m., the Board went back on the record. Mr. Thompson made a motion, seconded by Dr. Franklin, to schedule a continued hearing on February 21, 2011 at 9:30 a.m. for Mr. Slawik to produce witnesses to attest that he can provide clinical duties. Motion unanimously carried. The hearing adjourned at 11:43 a.m.

### **REVIEW AND APPROVAL OF MINUTES**

The Board reviewed the November 15, 2010 minutes for approval. Mr. Thompson made a motion, seconded by Dr. Franklin, to approve the minutes as presented. Motion unanimously carried.

### **UNFINISHED BUSINESS**

#### **Review Draft Regarding Revisions to the Statute and Rules & Regulations**

The Board requested that this item be tabled until the February meeting.

#### **Review Proposed Questions for Professional Supervision Form**

The Board requested that this item be tabled until the February meeting.

#### **Sign Final Order from September 20, 2010 Hearing on Case Nos. 31-02-07 and 31-03-07 against David Guseman**

The Board affixed their signatures to the Final Order for the disciplinary hearing that took place on September 20, 2010.

#### **Review of Previously Tabled Application for Stephen Picchi**

The Board reviewed the additional documents submitted by Mr. Picchi. Mr. Thompson made a motion, seconded by Dr. Franklin to approve Mr. Picchi to sit for the ASWB examination. Motion unanimously carried.

### **NEW BUSINESS**

Mr. Thompson made a motion, seconded by Dr. Franklin to amend the agenda to add Colleen Buckley, Lauren Gillespie, M. Elaine Loughlin, and Pamela Shockley for ratification of applications to sit for the ASWB exam as well as Tamika Stewart for reciprocity. Motion unanimously carried.

#### **Ratification of Application to sit for the ASWB exam – Maria Enriquez**

Mr. Thompson made a motion, seconded by Dr. Franklin, to ratify the application to sit for the ASWB exam for Maria Enriquez. Motion unanimously carried.

#### **Ratification of Application to sit for the ASWB exam – Franklin Rafanan**

Mr. Thompson made a motion, seconded by Dr. Franklin, to ratify the application to sit for the ASWB exam for Franklin Rafanan. Motion unanimously carried.

Ratification of Application to sit for the ASWB exam – Katharine Snyder

Mr. Thompson made a motion, seconded by Dr. Franklin, to ratify the application to sit for the ASWB exam for Katharine Snyder. Motion unanimously carried.

Ratification of Application to sit for the ASWB exam – Colleen Buckley

Mr. Thompson made a motion, seconded by Dr. Franklin, to ratify the application to sit for the ASWB exam for Colleen Buckley. Motion unanimously carried.

Ratification of Application to sit for the ASWB exam – Lauren Gillespie

Mr. Thompson made a motion, seconded by Dr. Franklin, to ratify the application to sit for the ASWB exam for Lauren Gillespie. Motion unanimously carried.

Ratification of Application to sit for the ASWB exam – M. Elaine Loughlin

Mr. Thompson made a motion, seconded by Dr. Franklin, to ratify the application to sit for the ASWB exam for M. Elaine Loughlin. Motion unanimously carried.

Ratification of Application to sit for the ASWB exam – Pamela Shockley

Mr. Thompson made a motion, seconded by Dr. Franklin, to ratify the application to sit for the ASWB exam for Pamela Shockley. Motion unanimously carried.

Ratification of Application for Licensure by Reciprocity – Jeffrey Karako

Mr. Thompson made a motion, seconded by Dr. Franklin, to ratify the application for licensure by reciprocity for Jeffrey Karako. Motion unanimously carried.

Ratification of Application for Licensure by Reciprocity – Nicole Sachs

Mr. Thompson made a motion, seconded by Dr. Franklin, to ratify the application for licensure by reciprocity for Nicole Sachs. Motion unanimously carried.

Ratification of Application for Licensure by Reciprocity – Tamika Stewart

Mr. Thompson made a motion, seconded by Dr. Franklin, to ratify the application for licensure by reciprocity for Tamika Stewart. Motion unanimously carried.

Review Requests for Inactive Status

Mr. Thompson made a motion, seconded by Dr. Franklin to approve Bruna Carchedi's request for her license to be placed on inactive status. Motion unanimously carried.

Mr. Thompson made a motion, seconded by Dr. Franklin to approve Debra Haley's request for her license to be placed on inactive status. Motion unanimously carried.

Mr. Thompson made a motion, seconded by Dr. Franklin to approve Joanne Williams' request for her license to be placed on inactive status. Motion unanimously carried.

Mr. Thompson made a motion, seconded by Dr. Franklin to approve Ken Meehan's request for his license to be placed on inactive status. Motion unanimously carried.

Mr. Thompson made a motion, seconded by Dr. Franklin to approve Laurel Kentfield-Ciccone's request for her license to be placed on inactive status. Motion unanimously carried.

Review Request for Extension of Time to Obtain CE-Patricia Sharp, LCSW

The Board reviewed Ms. Sharp's request for an extension of time to obtain her CE's. Dr. Franklin made a motion, seconded by Ms. Bisgood to grant Ms. Sharp a six month extension in order to obtain the required CE's. Motion unanimously carried.

Review Request for Extension of Time to Obtain CE-Stacy Doney, LCSW

The Board reviewed Ms. Doney's request for an extension of time to obtain her CE's. Ms. Gibson made a motion, seconded by Ms. Bisgood to grant Ms. Doney a six month extension in order to obtain the required CE's. Motion unanimously carried.

Review Request to Return to Active Status-Marie Miller, LCSW

The Board reviewed the documentation submitted by Ms. Miller to return to active status. Mr. Thompson made a motion, seconded by Dr. Franklin to table Ms. Miller's application until a course outline for "Multiple Relationships & Boundary Crossing" is reviewed by the Board. Motion unanimously carried.

Review Request to Return to Active Status-Linda Oster, LCSW

The Board reviewed the documentation submitted by Ms. Oster to return to active status. Mr. Thompson made a motion, seconded by Dr. Franklin to approve Ms. Oster's request to return to active status. Motion unanimously carried.

Discussion Regarding the Post Renewal Licensure Audit

Ms. Williams informed the Board that the Post Renewal Audit will begin soon. The Board decided to audit ten percent of the licensees and audit notices will be sent out 30 days after the license expiration.

Election of Officers

Mr. Thompson made a motion, seconded by Ms. Bisgood, to nominate Dr. Franklin as President. Motion unanimously carried.

Dr. Franklin made a motion, seconded by Ms. Bisgood to nominate Mr. Thompson as Vice President. Motion unanimously carried.

Dr. Franklin made a motion, seconded by Mr. Thompson to nominate Ms. Bisgood as Secretary. Motion unanimously carried.

**CORRESPONDENCE**

Review Correspondence from Gail Tolpin Regarding Enhanced Supervision for Jan Roberts

Ms. Heeney requested that this will be stricken from the record.

### **OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)**

Ms. Williams informed the Board that Ms. Warren contacted the NASW and confirmed that the practice act article was in the Association's July newsletter.

Dr. Franklin stated that the Annual Conference was very informative and focused on social worker safety. According to Dr. Franklin, Kansas is leading the way for social worker safety. In Illinois, laws have been passed that if someone who is in the helping profession is murdered; the death penalty could be imposed if the suspect is found guilty. The ASWB is offering licensees the opportunity to take the Advanced Generalist Licensure exam for free starting January 1, 2011 and ending on June 30, 2011. This particular exam is 275 questions.

### **PUBLIC COMMENT**

There was no public comment

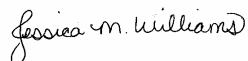
### **NEXT MEETING**

The next meeting will be held on February 21, 2011 at 9:00 a.m. in Conference Room A.

### **ADJOURNMENT**

Mr. Thompson made a motion, seconded by Dr. Franklin, to adjourn the meeting. Motion unanimously carried. There being no further business before the Board, the meeting adjourned at 12:02 p.m.

Respectfully submitted,



Jessica Williams, Administrative Specialist II  
Delaware Board of Clinical Social Work Examiners